



Student Name: _____

Student Grade: _____

MENAUL SCHOOL FLEX TUITION WORKSHEET

Instructions: Please complete, print, sign, and return the Flex Tuition worksheet to the Admission Department at Menaul School. Each parent/guardian financially responsible for the student should sign the Flex Tuition worksheet. Note: This document is also available as a fillable PDF, which will be sent directly to all families applying for Flex Tuition.

Required Documents:

Please attach a copy of your 2016 Federal Tax form (e.g., 1040, or 1065 and all relevant schedules), and a copy of your 2016 W-2's for your household.

If unable to file tax forms by the deadline, please submit the prior year forms, and contact the Admission Office at 341-7250, so we are not delaying your aid award.

For biological parents not living in the household: Federal Tax and W2 documentation is required -or- proof that the parent is not financially responsible.

If you have any questions about this application, please contact the school's Admission Office at 341-7250.

I. INCOME AND BENEFITS:

Please provide as accurate a number as possible for the following topics:

- | | Jan.-Dec. 2016: | Explain income and benefits, if necessary: |
|--|------------------------|---|
| 1. Wages, salary, tips, etc. (agrees to line 7 on 1040 tax form) | 1. _____ | |
| 2. Interest and dividends | 2. _____ | |
| 3. Government payments (social security, disability, VA benefits, etc.) | 3. _____ | |
| 4. Benefits not reflected in dollar income (rent-free housing, automobile, cell phone, etc.) | 4. _____ | |
| 5. Self-employed business income | 5. _____ | |
| 6. Capital gains (loss) (e.g. sale of stock, etc.) | 6. _____ | |
| 7. Rental income (loss) | 7. _____ | |
| 8. Miscellaneous income, (gifts, alimony, child support payments, etc.) | 8. _____ | |
| 9. Total annual income before tax for 2016; Add lines 1-8: | 9. _____ | |
| 10. Projected total annual income for 2017: | 10. _____ | |



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Explain any differences between your actual and projected income in the space provided below:

Self-Employed:

If you are self-employed, please briefly describe your income over the last three years and your projection for 2017.

II. ASSETS AND LIABILITIES

For all assets and debts, please round to the nearest \$100 (e.g., instead of \$286 use \$300).

ASSETS:	Value/amount:	Explanation of Asset:
Checking:	_____	n/a
Savings:	_____	n/a
Investment Accounts:	_____	
Investment Accounts IRA or 401K	_____	
	Value/amount:	Explanation of Asset (Required):
Vacation and/or second home:	_____ _____	
Automobiles:	_____ _____	
Other: (Recreational vehicles, etc.)	_____ _____ _____	

Add all assets listed above and enter total below.

11. Total Assets:

11. _____



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LIABILITIES:	Amount:	Explanation of Liability:
Total mortgage balance:	_____	
Credit card balance:	_____	
Student loans:	_____	
Other (e.g., medical, legal, etc.):	_____	
Total Liabilities (Add all liabilities listed above):		12. _____
Subtract line 12 from line 11; enter the result in line 13:		13. _____

III. MAJOR *MONTHLY EXPENSES FOR 2016:

****Please estimate your household monthly expenses.***

	Amount:	Explanation of major monthly expense:
Monthly mortgage/ rent payments:	_____	
Monthly Educational expenses:	_____	
Monthly credit card payments:	_____	
Medical/dental (incl. premiums) total for 2016	_____	
Car loan payment total for 2016	_____	
Vacation/camps expenses for 2016	_____	(Required)
Total major expenses:		14. _____

IV. UNUSUAL EXPENSES

Unusual expenses during 2016: 15. _____

Please explain unusual expenses in the space provided below:



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V. ADDITIONAL INFORMATION

List below all children for whom you are responsible:

Name	Age	Current School	Tuition paid (if applicable)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Additional funds:

Briefly describe any additional funds available to pay for tuition (including family or other support, savings designed for educational purposes, earned income paid directly to the child, etc.). It is important that you share this information with the school, since we need to know how you plan to pay for tuition.

If separated or divorced:

The school expects that in cases of separation or divorce, both parents will assume responsibility for their child’s educational expenses, subject, of course, to any specific court ordered arrangement or divorce decree. Please describe any specific arrangements, formal or informal, for meeting educational expenses. Attach an additional sheet if necessary.

How much do you believe you can contribute toward your child’s tuition? (Required)

Please use the space below to add comments regarding your family’s extenuating financial circumstances, if applicable.



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VI. SIGNATURE

Please print, sign the Menaul School Flex Tuition Worksheet, attach all required forms (see instructions on page 1), and submit via email to admission@menaulschool.org, or deliver directly to the Admission Office.

Signatures required below:

I hereby acknowledge that the above information is accurate according to my best knowledge.

Parent Printed Name 1: _____

Signature 1: _____

Parent 1 Address: Street/PO Box City, State, Zip Code

Date: _____

Parent Printed Name 2: _____

Signature 2: _____

Parent 2 Address: Street/PO Box City, State, Zip Code

Date: _____